

OUR LADY OF THE ROSARY CATHOLIC CHURCH

P.O. Box 10 Larose, LA 70373
985-693-3433

(Rev. April 2007)

WEDDING FORM

DATE: _____

Church Eligibility: *In order to get married at our church parish, at least one (1) or both the parties is (are) a registered parishioner of Our Lady of the Rosary Catholic Parish or has a domicile within our church parish boundaries. All others MUST obtain their pastor's permission before they can have a wedding at the church.*

REGISTERED AS: _____

REGISTERED PARISHIONER: Y / N Census Form mailed _____ completed _____

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SETTING A WEDDING DAY AND PREPARATIONS: *The Diocesan Marriage Policy requires that prospective bride and groom must meet with a member of the clergy at his/her own church parish at least six (6) months before the desired wedding day. They cannot schedule a wedding day WITHOUT consulting first with the appropriate clergy. The couple is also required to fulfill and complete the Diocesan Marriage.*

PREPARATION PROGRAM THAT INCLUDES: *(1) regular meeting the designated clergy; (2) taking the FOCCUS Assessment Tool; (3) meeting with the FOCCUS Couple Counselors; (4) attending the Pre-Cana Retreat weekend.*

WEDDING FEE: \$150.00 for registered parishioners and \$300.00 for non-parishioners.

Deposit: \$50.00 at time of booking. **(Non-Refundable)**

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FULL NAME OF GROOM: _____

Present Address: _____

Phone: Home: _____ Work: _____ Cell. _____

Parents' Address (if different) _____

Date of birth: _____ place of birth: _____ State: _____

What Religion do you profess? _____

Were you baptized? _____ Baptism Date: _____ City: _____ State: _____

Church of Baptism: _____

Address: _____

Other Sacraments received Communion (yes) (no); Confirmation (yes) (no)

Marital Status: _____

PARENTS: FATHER _____ Religion _____

 MOTHER _____ Religion _____

FULL NAME OF BRIDE: _____

Present Address: _____

Phone: Home: _____ Work: _____ Cell. _____

Parents' Address (if different) _____

Date of birth: _____ place of birth: _____ State: _____

What Religion do you profess? _____

Were you baptized? _____ Baptism Date: _____ City: _____ State: _____

Church of Baptism: _____

Address: _____

Other Sacraments received Communion (yes) (no); Confirmation (yes) (no)

Marital Status: _____

PARENTS: FATHER _____ Religion _____

MOTHER _____ Religion _____

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Proposed Date of Wedding: _____ **Mass?** (yes) (no)

Time: _____ *(Weddings can be held at the church on Fridays after 6 in the evening, and on Saturdays after 10 in the morning up to 1 in the afternoon)*

Proposed Date of Rehearsal: _____ **Time:** _____

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(Priests/Deacons use only)

Interviewer: _____

Officiant: _____

Meeting Dates:

Other Information:

Marriage Banns: _____

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(To be completed by Priest/Deacon)

Wedding: Date scheduled _____ Time _____

Administered by: _____

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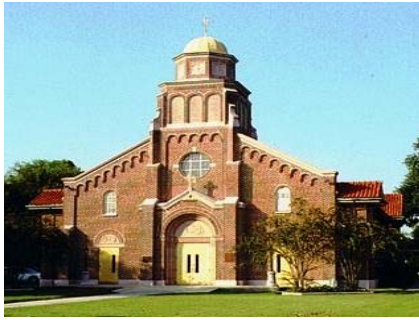
(To be completed after wedding takes place)

Sent Letter to couple _____

Mailed Marriage License to the Parish Clerk of Court _____

Checked Census _____ Added in Census Book _____

Wedding Records _____ Fee: \$150 / \$300 Cash _____ Check _____



OUR LADY OF THE ROSARY CATHOLIC CHURCH

12911 East Main St. * P.O. Box 10

Larose, Louisiana 70373

(985) 693-3433 Phone

(985) 693-7551 Fax

Dear Engaged Couple,

Since you are interested in celebrating your wedding at Our Lady of the Rosary Parish, this letter is being given to you to acquaint you with our Marriage Preparation Process. Your decision to marry is a most important one. The Marriage Preparation provides you with the opportunity to reflect upon your decision and upon your relationship as a couple. It also enables you to see the implications as Christian Marriage.

- 1. Church Eligibility:** In order to get married at our church parish, at least one (1) or both the parties is (are) a **registered parishioner** of Our Lady of the Rosary Parish or has a **domicile within** our church parish boundaries. All others **MUST** obtain their **pastor's permission** before they can have a wedding at the church.
- 2. Setting a Wedding Day and Preparations:** The Diocesan Marriage Policy requires that prospective bride and groom must meet with a member of the clergy at his/her own church parish at least six (6) months before the desired wedding day. They cannot schedule a wedding day **WITHOUT** consulting first with the appropriate clergy. The couple is also required to fulfill and complete the Diocesan Marriage Program (Pre-Cana Conference, etc.)
- 3. Priest from another parish:** A priest or deacon from another Catholic parish is welcome to officiate at a marriage in this parish. However, he must accept responsibility for all the necessary preparation and documents. He must also conduct the rehearsal.
- 4. Preparation program that includes:** (1) regular meeting the designated clergy - As part of this initial meeting a Prenuptial Inquiry will be discussed. The purpose of the Prenuptial Inquiry are (a) to assist the priest, deacon or other Catholic minister preparing the engaged couple for marriage to develop a comfortable catechetical and pastoral relationship; (b) to assist in the determination of the readiness of the couple to marry; (c) to dispose the couple for a fruitful and lasting reception of the Sacrament of Matrimony; and (d) to assure that all canonical requirements of the Church are met. (2) taking the FOCCUS Assessment Tool; (3) meeting with the designated clergy or FOCCUS Couple Counselors for the Foccus Assesment Evaluation; (4) attending the Pre-Cana Conference; (5) finalizing the liturgy planning with the celebrant

- 5. Documents for the State: A Marriage License:** The couple is responsible for obtaining their Marriage License from Lafourche Parish Clerk of Court's office not more than 30 days and not less than 72 hours before the day of the Wedding. The civil marriage license certificate should be given to the officiating minister during the wedding rehearsal. Civil Law only requires two witnesses to sign the marriage license. They have to be 18 years and older and in the sound mind.
In order to obtain a Marriage License, you will need a certified copy of your birth certificate (with state seal and signature of official).
- 6. Documents for the Church:** (1) Recent Baptismal Certificates (issued within six months) are required for Catholics. For non-Catholics who have been baptized - Proof of Baptism, normally a copy of the Baptismal Certificate or a letter from the minister of the Church of Baptism is required. (2) Prenuptial Inquiry, (3) Parent's consent, if couple is under age, (4) Certificate of Marriage Preparation Program (Pre-Cana Conference), (5) If couple is from another parish, written permission must be provided from the Bride's Parish, (6) Marriage License.
- 7. Wedding Dates and Time:** Weddings can be held at the church on Fridays after 6 in the evening, and on Saturdays after 10 in the morning up to 1 in the afternoon. Weddings on weekday should start no later than 7:00 PM. Weddings may not be celebrated on Sundays and during the Easter Triduum (Holy Thursday, Good Friday and Good Saturday). Our Lady of the Rosary Church allows weddings during Lent; however, the celebration and decor should be in keeping with the spirit of the season.
- 8. Wedding fee:** The regular donation to the church is \$150.00 for parishioners (those who belong to Our Lady of the Rosary Parish and are registered in the parish) and \$300.00 for non-parishioners. This is not a fee for the celebrant; it is rather a donation for the parish church. **Deposit:** \$50.00 at time of booking. **(Non-Refundable).** No one will be denied because of financial difficulty.
- 9. Dates and Time change:** Couples who reserve Our Lady of the Rosary Church for their marriage ceremony and then make changes in those plans must notify the parish office immediately so that the time reserved for them may be made available for other couples.
- 10. Rehearsal:** (1) Instruct your wedding party to be on time for the rehearsal as agreed upon, (2) It is required that you present your marriage license and the church's fee at the parish office as soon as possible, or they are to be brought the night of the rehearsal, (3) Sacrament of Reconciliation (Confession) will be heard after rehearsal and all are encouraged to celebrate this sacrament, (4) Come properly dressed.
- 11. Proper respect** is expected by all who participate in the ceremony of marriage. Practical jokes and gags are totally out of place in Church. Likewise the chewing of gum is forbidden in Church.

12. Wedding Entourage: So that the liturgical celebration may go smoothly and to avoid prolonging the services unnecessarily, the parties are requested to limit the number of attendants to this reasonable number:

- Number of Bridesmaids including the Maid/Matron of Honor, Junior Bridesmaid and Flower Girl is seven (7)
- Number of Ushers: minimum is two (2), maximum is four (4)
- Number of Readers: minimum is two (2), maximum is four (4)
- Number of Gift-bearers is two (2)

13. Wedding Decorations: The couple's florist is responsible for whatever is brought in the church for decorations. The florist can only decorate around existing church decor and cannot use, move or re-arrange church decor, plants or furniture for wedding purposes. Whatever the florist brings in for the wedding must be removed immediately after the wedding. We are not responsible for lost items left behind after the celebration.

-The florist must use non-drip candles set within a glass container. Wax on the floor of the Church could cause an accident.

-Inform your florist that no flowers are to be placed on the altar or in front of the altar.

-No floral arrangements should obstruct the view of the altar or interfere with the ceremony.

-Location preference of flowers is: (1) two bouquets at the Blessed Sacrament Altar and/or (2) 1 bouquet for the Sacred Heart altar and 1 bouquet for Blessed Mother altar.

If you choose to leave the flowers for the weekend, please call the parish office at 693-3433 as soon as possible, so we may place the name of your loved one in the bulletin.

-The florist (or anyone else) is not to use wire, tape, glue, plastic holders, etc on the pews or any furniture in Church. If anything is to be put on the pews, it must be fastened with materials.

-The florist is to pick up the aisle runner immediately after the service. If the family puts the aisle runner down, the family is likewise to pick it up immediately after the Marriage Service.

14. Video / Photographer: The couple is responsible for securing the services of a Video or a Photographer. These people must be familiar with Catholic wedding celebrations and they must meet with the officiating minister before the wedding celebration.

15. Music: The priest/deacon must be notified in advance of your selection of music and readings. Religious music must be used from the beginning to the end of the Mass.

-Policy with regard to music at Marriage Ceremony.

-We stress that music, within the Marriage Mass or Ceremony must be of a religious or Sacred Character.

The parish Musicians are:

- Mark Savoie (693-7286 H; 691-9394 C.)
- Jon Callais (798-7887 H; 691-0200 C.)
- Coy Williams (696-2357 C.)
- Barbara Matherne (798-7614 H.)

We ask you to please contact the musicians of your choice as soon as possible so to secure the day and time you have decided upon.

Musicians' fees are to be negotiated with the musicians directly.

16. Wedding Ceremony: The couple has an option to choose from (1) a **Wedding Rite within** the context of a Eucharistic Celebration (**Mass**), i.e., or (2) a **Wedding Rite without Mass**. The second form is preferred especially if the other party is a baptized non-catholic and there will be a good number of non-Catholics present during the celebration. For the celebration of a wedding involving a Catholic and an unbaptized person may not be celebrated within context of Mass, nor may Holy Communion be distributed to those present.

-The day and time for the wedding rehearsal is determined by the officiating minister. The officiating minister will collect the marriage license and wedding fee from the couple at this time.

-Only the Bride and Broom, Maid of Honor and Best Man may be accommodated within the sanctuary conveniently.

-All other members of the bridal entourage are to sit in the first pews facing the altar.

-The detail of the wedding celebration is determined by the officiating minister.

-Anything contrary to the Rite and Ritual of Celebrating the Sacrament of Matrimony in the Catholic Church must be avoided.

-We recommend that small children (flower girl, ring bearer), after walking up the aisle, join their parents or other adults in the first or second pews during the ceremony, if they are extremely young.

-Members of the wedding party are seriously advised that the consumption of Alcohol prior to the wedding celebration is strictly prohibited. If it has been determined that a member of the party has consumed alcohol prior to the wedding celebration, that person will be requested to leave the premises. If the offending party is the Bride or the Groom, the wedding celebration will NOT take place.

17. Please note **use of rose petals, rice, birdseed, confetti**, etc. is **totally forbidden** either inside or outside of the Church. Please therefore inform your guests and wedding party of this restriction.

If you have any questions, please call the parish office.

With every Best Wish and Blessing,
Priests/Deacon of Our Lady of the Rosary Parish